

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 11th October 2016 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

- 1. To receive Apologies for Absence.**
- 2. To receive Declarations of any Unregistered Disclosable Interests.**
- 3. To approve the minutes of the Parish Council meeting held on 13th September 2016.**
- 4. To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
- 5. Matter Arising for report:**
 - i Highways and Drains – Update.
 - ii To hear an update on the defibrillator project. (RC)
 - iii To agree a member(s) to attend the Area East Committee meeting on 14th October to make representations on behalf of the Parish Council in relation to planning applications.
- 6. To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings:
 - ii New Planning Applications:
 - a) **16/03936/FUL** – Demolition of existing wooden outbuilding and replace with stone outbuilding, 10 Mill Lane, Pitcombe. BA10 0PQ
 - b) **16/03866/FUL** – Erection of a two storey extension at rear of property, Laurel Cottage, Mill Lane, Pitcombe. BA10 0PQ
 - c) **16/04044/FUL** – Change of use of agricultural buildings to a single dwellinghouse, office and storage unit and associated building operations, Shatwell Farm, Shatwell Lane, Yarlinton, WINCANTON. BA9 8DL
 - iii Temporary Road Closures – Snagg Lane to Redlands Farm for one night on 2 December 2016.
 - iv Path Diversions - None.
- 7. Reports from Portfolio holders not covered elsewhere on the agenda.**
- 8. Finance.**
 - i To approve payment of:
 - a) Clerk's remuneration and expenses for September 2016 - £235.36
 - b) HM Revenue and Customs – Income Tax September 2016 - £6.20
 - ii To approve the cash book and bank reconciliation to 30 September 2016.
 - iii To review the Budget vs Spend sheet to date.
 - iv To amend the bank mandate change form as requested by Barclays.
 - v To note that budget setting for 2017/18 will be discussed at the November meeting and to record any items that need research.
- 9. Transparency Code**
 - i To agree to submit an interim grant application to enable the purchase of IT equipment as per the previously agreed quote from Milborne Port Computers.
 - ii To discuss approaches to acquiring a website and agree how to proceed.
- 10. Correspondence/Publications received for report.**
 - i SALC – To note receipt on information on a DCLG Capping Consultation and to agree members to respond.
- 11. Any Other Business:**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.

11. Date of the next Parish Council meeting: 8th November at 7.30pm

Zöe Godden, Parish Clerk
6th October 2016