

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 13th December 2016 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Unregistered Disclosable Interests.**
3. **To approve the minutes of the Parish Council meeting held on 8th November 2016.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **Matter Arising for report:**
 - i Highways and Drains – Update.
 - ii To hear an update on the defibrillator project. (RC)
 - iii To hear an update on Wessex Internet provision in the area. (JK/MB)
 - iv To hear an update on acquisition of the red phone box in Pitcombe. (CD)
6. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings:
 - a) **16/03866/FUL** – Erection of a two storey extension at rear of property, Laurel Cottage, Mill Lane, Pitcombe. BA10 0PQ – **Granted with conditions.**
 - b) **16/04044/FUL** – Change of use of agricultural buildings to a single dwellinghouse, office and storage unit, and associated building operations, Shatwell Farm, Shatwell, Yarlington. BA9 8DL – **Granted with conditions.**
 - c) **16/03509/S19** – Section 19 application to vary condition 2 of planning approval 15/01538/LBC to facilitate design amendments, Hadspen House, Hadspen, Castle Cary. BA7 7NG – **Granted with conditions.**
 - d) **16/03189/S73** – Section 73 application to vary condition 2 of planning approval 15/01537/FUL to amend building footprints, floor layouts and elevation design – **Granted with conditions.**
 - ii New Planning Applications:
 - a) **16/04836/FUL & 16/04837/LBC** - Refurbishment and minor alterations to the main house, including partially re-building and extension of the kitchen in the north side of the house; creating two dormers on the first floor on the rear façade (replacing an existing dormer in the bathroom and forming a new bedroom); extension of the rear part of the roof forming a canopy; and a utility outbuilding in the rear garden of the house, Cole Farm, Cole. BA10 0PL.
 - b) **16/02676/FUL & 16/02677/LBC (AMENDED PLANS)** - Change of use of Hadspen House, Laundry Room, Clock House and Barton buildings to hotel with restaurant and spa facilities; associated extensions and alterations, Hadspen House, Hadspen, Castle Cary. BA7 7NG
 - iii Temporary Road Closures – Mill Lane from 20 meters from railway bridge for a distance of 50 meters on 19 January 2017 for one day.
 - iv Path Diversions - None.
7. **Reports from Portfolio holders not covered elsewhere on the agenda.**
8. **Council Matters** – To consider and agree meeting dates for 2017.
9. **Finance.**
 - i To approve payments of: Clerk's remuneration and expenses for November 2016 - £252.30.
Martin Jennings verge trimming invoice dated 17/11/16 – £165.00.
 - ii To agree that another set of bank mandate forms can be signed by Councillors Knight, Brook and Comer.
 - iii To consider giving a grant to Pitcombe PCC towards maintenance of the graveyard at St Leonard's Church from the 2016/17 budget and agree an amount to give.
 - iv To review the Budget vs Spend sheet to date.
 - v To agree the draft budget and precept request for 2017/18 financial year as presented.
 - vi To approve the Transparency Code grant application for IT equipment.
 - vii To consider three prices for construction of a Parish Council website and to decide which to choose.
10. **Correspondence/Publications received for report.**
 - i SSDC – Invitation to comment on a draft Street Trading Policy and to agree a member(s) to respond.
 - ii SSDC – Invitation to participate in the Great British Spring Clean between 3rd and 5th March 2017 and to agree any further action to be taken.
 - iii SSDC – Offer of a free Christmas tree shredding service – to agree a location(s) and decide any further action to be taken.
 - iv SALC - Request to complete a survey on the idea of extending the Dependents' Carers allowance to Parish Councillors; to agree a member to complete the survey.
11. **Any Other Business:**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
12. **Date of the next Parish Council meeting: 10th January 2017 at 7.30pm**