

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 11th April 2017 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Unregistered Disclosable Interests.**
3. **To approve the minutes of the Parish Council meeting held on 14th March 2017.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **Matter Arising for report:**
 - i Highways and Drains – Update.
 - ii To consider and agree dates for Councillors Currie and Wells to attend SALC Good Councillor training.
 - iii To agree arrangements to review the Parish Plan. (LC)
6. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings: None received at time of publishing agenda.
 - ii New Planning Applications:
 - a) **17/01275/FUL & 17/01276/LBC** - The carrying out of various alterations, extensions to outbuildings and change of use of Shatwell House into a hotel to provide 17 No. units of accommodation (Use Class C1) and change of use of associated adjacent buildings into visitor accommodation to include new 'pool barn' to provide ancillary leisure facilities for guests, new 'Granary' building and associated landscape works including new landscaped car park and new private access track linking to Hadspen House. Shatwell House, Shatwell Lane, Yarlinton, Wincanton. BA9 8DL
 - iii Temporary Road Closures – None
 - iv Path Diversions - None.
7. **Reports from Portfolio holders not covered elsewhere on the agenda.**
8. **Finance.**
 - i To approve payments of:

Zöe Godden	Salary and expenses March 2017	£280.46
HMRC	Income tax January to March 2017	£18.60
 - ii To review the Budget vs Spend sheet to date.
 - iii To approve the cash book and bank reconciliation for March 2017.
 - iv To consider a grant request from St Margaret's Hospice.
 - v To note that the Clerk has received Annual Return papers for 2016/17 and has arranged to meet the Internal Auditor on 10th May at the Village Hall.
 - vi To consider quotes for a replacement notice board at Cole.
9. **Transparency Code** – To review the draft website received from Milborne Port Computers and agree any amendments required.
10. **Annual Parish Meeting** – To agree arrangements for the Annual Parish Meeting, taking place at 7pm on Tuesday 9th May.
11. **Correspondence/Publications received for report.**
 - i The MG Car Club – Information on the Kimber Classic Trial taking place on 13th May 2017.
 - ii Citizens Advice South Somerset – Thank you letter for the recent grant.
 - iii Somerset Community Justice Partnership – Thank you letter for recent grant.
 - iv Somerset County Council – Questionnaire on recent speed reduction measures and pedestrian crossings installed at Cole Road, Bruton (T1004110); to agree a member(s) to complete the questionnaire.
 - v Bruton Town Council - Request for a contribution towards the purchase of a Speed Indicator Device to be used at various locations, including Cole Road in Pitcombe; to agree how to proceed.
12. **Any Other Business:**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
13. **Date of the next Parish Council meeting: 9th May 2017 at 7.00pm (Annual Parish Council Meeting and Annual Parish Meeting)**



Zöe Godden
Parish Clerk
5th April 2017