

# Pitcombe Parish Council

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Members are summoned to the Annual Pitcombe Parish Council Meeting to be held at the conclusion of the Annual Parish Meeting commencing at 7.00pm on Tuesday 9<sup>th</sup> May 2017 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **Election of Chairman and Vice Chairman for the year 2017/18.**
2. **To receive Apologies for Absence.**
3. **To receive Declarations of any Unregistered Disclosable Interests.**
4. **To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> April 2017.**
5. **To receive reports from**
  - i County Councillor.
  - ii District Councillor.
  - iii PCSO.
6. **Matter Arising for report:**
  - i Highways and Drains – Update.
  - ii To agree arrangements to review the Parish Plan. (LC)
  - iii To note receipt of confirmation that ownership of the BT phone box in Pitcombe has passed to the Parish Council.
7. **To review Planning Applications, Road Closures, Foot Path Diversions.**
  - i Outcomes of applications considered at previous meetings:  
**Appeal decision for 16/03426/OUT** – Outline application for the erection of single storey dwelling and formation of access. Sundown, Sunny Hill, Bruton. BA10 ONX
  - ii New Planning Applications:
    - a) **17/00796/FUL – AMENDED PLANS** (removal of change of use of agricultural land) - Erection of a single storey oak framed annexe and change of use from agricultural to residential for the footprint of the proposed annexe and the path connecting it to the main house. 7 Old Station Gardens, Pitcombe. BA8 0PT
    - b) **17/01430/FUL** – The erection of single storey visitor entrance building (North Lodge) and associated landscaping and access (alternative siting and reduced footprint to that approved under 16/03189/S723). Hadspen House, Hadspen, Castle Cary. BA7 7NG
  - iii Temporary Road Closures – None
  - iv Path Diversions - None.
8. **Reports from Portfolio holders not covered elsewhere on the agenda.**
9. **Finance.**
  - i To approve payments of:

Zöe Godden	Salary and expenses April 2017	£239.73
Payman	Payroll processing 2017-18	£75.60
St Margaret's Hospice	Grant	£100.00
CPRE	Annual membership fee	£36.00
  - ii To review the end of year budget 2016/17.
  - iii To approve the cash book and bank reconciliation for April 2017.
  - iv To consider quotes for Parish Council insurance.
10. **Correspondence/Publications received for report.**
  - i Lord Lieutenant of Somerset – Request to consider holding an event for the Great Get Together.
11. **Any Other Business:**

*Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.*
12. **Date of the next Parish Council meeting: 13<sup>th</sup> June 2017 at 7.30pm**



Zöe Godden  
Parish Clerk  
4<sup>th</sup> May 2017