

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 11th July 2017 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Unregistered Disclosable Interests.**
3. **To approve the minutes of the Parish Council meeting held on 13th June 2017.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **Matter Arising for report:**
 - i Highways and Drains – Update.
 - ii To agree amendments to the Parish Plan and agree any further action to be taken. (LC)
 - iii To hear an update on the defibrillator project and to choose from recommended defibrillator suppliers. (RC)
 - iv To note that the Church pages are now live as part of the shared website.
6. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings:
17/01275/FUL & 17/01276/LBC – The carrying out of various alterations, extensions to outbuildings and change of use of Shatwell House into hotel to provide 17 No. units of accommodation (Use Class C1) and change of use of associated adjacent buildings into visitor accommodation to include new 'pool barn' to provide ancillary leisure facilities for guests, new 'Granary' building and associated landscape works including new landscaped car park and new private access track linking to Hadspen House – Granted with conditions.
 - ii New Planning Applications:
 - a) **17/02676/COL-** Application for a Certificate of Lawfulness for the existing use of Barn Close in breach of Condition 4 of 82508 dated August 1968. (Occupancy Condition), Barn Close, Hadspen, Castle Cary. BA7 7LW.
 - iii Other Planning matters:
 - a) To consider a request from Paul Rawson of Emily Estate (UK) Limited that the Council writes a letter of support for a revised access and traffic management strategy to simplify access to the Hadspen Estate for visitors.
 - b) To consider contacting local Parish Councils to request a partnership working approach to address the highways issues at Grove Cross, specifically in light of the developments at Hadspen House.
 - c) To note that CPRE has written to SSDC to object to planning application 17/02162/OUT for a single storey dwelling in Mill Lane.
 - iv Temporary Road Closures – None
 - v Path Diversions - None.
7. **Reports from Portfolio holders not covered elsewhere on the agenda.**
8. **Council Matters**
 - i To re-adopt the Recording of Council Meetings policy without amendment.
 - ii To adopt the following new policies and procedures: Complaints Procedure, Data Protection Documents, Equal Opportunities Policy, Freedom of Information Policy and Grants Policy & application form.
9. **Finance.**
 - i To approve payments of:

Zöe Godden	Salary & expenses June 2017	£246.58
HMRC	Income tax April to June 2017	£16.20
Henstridge Parish Council	15% share of Clerk's SLCC membership 2017	£25.05
 - ii To approve the cash book and bank reconciliation for June 2017.
10. **Correspondence/Publications received for report** – none at time of publishing the agenda
11. **Any Other Business:**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
12. **Date of the next Parish Council meeting: 8th August 2017 at 7.30pm**

