

# Pitcombe Parish Council

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## Minutes of the meeting the Parish Council held in Hadspen Village Hall on Tuesday 8<sup>th</sup> November 2016

**Present:** Councillors J. Knight (Chairman), C. Brook, R. Currie, C. Donald, R. Waller and A. Wells.

**In attendance:** District Councillor Beech

**Clerk:** Zöe Godden

**Public Question Time:** No members of the public were present.

**The meeting started at 19:30.**

**1. Apologies for Absence:** Councillor Comer and County Councillor Groskop.

**2. Declarations of Interests:** None

**3. Minutes:** The minutes of the meeting of the Parish Council held on 11<sup>th</sup> October 2016 were agreed as a correct record and signed by the Chairman.

**4. To receive reports from**

i County Councillor.

County Councillor Groskop was not present.

ii District Councillor.

District Councillor Beech informed the Council of the following:

- Grants are available from SSDC for IT equipment, new websites and defibrillators.
- A company called Wessex Internet may be able to provide wireless internet speeds of 30 to 50 Mbps, internet telephone (with facility to keep current landline number) and possibly free connection for the Village Hall.

iii PCSO.

No report received.

**5. Matter Arising for report:**

i Highways and Drains – Update.

Councillor Knight reported that the second verge cut would soon be carried out by Mr Jennings and that the annual letters would be sent to landowners asking them to cut back their hedges.

**(Action Cllr Knight)**

ii To hear an update on the defibrillator project. (RC)

Councillor Currie reported that the Village Hall Committee had discussed the Parish Council's proposals for approaching the defibrillator project and had agreed with the phased approach. The Committee committed £500. Councillor Currie was due to meet a supplier the following day to discuss requirements.

**(Action Cllr Currie)**

iii To consider nominating a member(s) to attend the Area East Committee meeting on 9<sup>th</sup> November to make representations on behalf of the Parish Council in relation to planning applications.

Councillor Knight reported that he had had a conversation with the applicant's family and asked the Council to confirm their views on the application.

It was **agreed** that Councillor Knight would draw Planning Officers' attention to the need to protect the conservation area and the ratio of new build to old. Councillor Knight would also express disappointment at the retrospective nature of this application. These views were in line with those originally expressed by the Council at its meeting on 11<sup>th</sup> October.

**(Action Cllr Knight)**

**6. To review Planning Applications, Road Closures, Foot Path Diversions.**

i Outcomes of applications considered at previous meetings:

- 16/03265/LBC** - Removal of old mixed tiles on kitchen roof and replacement with natural grey slate tiles to match existing ones, insertion of two roof lights to north east roof elevation (over kitchen) and internal alterations to kitchen ceiling, Greyshaw, Mill Lane, Pitcombe BA10 0PE – **Granted with conditions.**
- 16/03426/OUT** - Outline application for the erection of a single storey dwelling and formation of access, Sundown, Sunny Hill, Pitcombe. BA10 0NX – **Refused**
- 16/03655/FUL** - Proposed underpass for private vehicle/pedestrian/livestock movement and realignment of

section of A371, North of Shatwell Lane Junction, Bratton Seymour – **Granted with conditions.**

- d) **16/03936/FUL** - Demolition of existing wooden outbuilding and replace with stone outbuilding, 10 Mill Lane, Pitcombe. BA10 0PQ – **Granted with conditions.**
- e) **16/04062/AGN** – Erection of an agricultural barn for the housing of livestock. Building to be attached to existing previously granted barn, Land at Pitcombe Hill, Pitcombe – **Not permitted development, formal planning application required.**

ii New Planning Applications:

**16/04044/FUL (ADDITIONAL INFORMATION)** – Change of use of agricultural buildings to a single dwellinghouse, office and storage unit and associated building operations, Shatwell Farm, Shatwell Lane, Yarlinton, WINCANTON. BA9 8DL

**RESOLVED:** It was proposed and agreed that the Parish Council has no objections to the amendments to this application.

**(Action Parish Clerk)**

iii Temporary Road Closures – None.

iv Path Diversions - None.

## **7. Reports from Portfolio holders not covered elsewhere on the agenda.**

**Footpaths** – Councillor Brook reported that the previously reported repairs to stiles had been scheduled by SCC but an actual date for the work to take place was not available.

**Telephone Box** – Councillor Donald reported that she had submitted the application for the Council to adopt the telephone box in Pitcombe village.

## **8. Finance.**

i To approve payment of: Clerk's remuneration and expenses for October 2016 - £271.30.

**RESOLVED:** It was proposed and agreed to approve the payment as presented.

ii To note that the Parish Council's obligations in terms of the Pensions Regulator have been fulfilled, the Clerk does not meet the criteria for automatic enrolment and will not be voluntarily joining a pension scheme with this Parish Council.

**Noted.**

iii To approve the cash book and bank reconciliation to 31<sup>st</sup> October 2016.

The Clerk explained that there had been a further hold up with Barclays Bank, who were now asking for a form to be completed by the Clerk who was in post prior to John McParland. Therefore, no bank statements were available so the bank reconciliation was deferred. The Clerk would contact the bank to rectify this situation if possible.

**(Action Parish Clerk)**

iv To review the Budget vs Spend sheet to date.

Councillor Waller suggested that the projected overspend in the Clerk's salary budget line could be taken from the Contingency fund. The Clerk was instructed to bring details to the next meeting. It was noted that the Church had not yet requested its grant for Graveyard maintenance and Councillor Brook agreed to remind them of this.

**(Actions Parish Clerk and Cllr Brook)**

v To discuss the draft budget for 2017/18 financial year.

The Clerk explained the rationale for the figures in the draft budget. The Clerk was asked to add a line for CPRE membership and to specify the grant headings. The budget would be brought to the next meeting for final agreement.

**(Action Parish Clerk)**

## **9. Correspondence/Publications received for report.**

i SSDC – Invitation to attend the Annual Town and Parish Council Meeting on Monday 23<sup>rd</sup> January at 6.30pm in Wincanton – to consider nominating a member(s) to attend.

It was **agreed** that Councillor Knight would attend. The Clerk was also attending for all three of her parishes.

**(Actions Cllr Knight and Parish Clerk)**

ii SSDC – Invitation to submit comments on the Draft Historic Environment Strategy – to consider any comments the Council may wish to make.

It was **agreed** that Councillor Donald would read the document and co-ordinate her response with the Clerk.

**(Action Cllr Donald and Parish Clerk)**

- iii SSDC – Invitation to attend the 2017/18 Council Tax Setting Workshop on 14<sup>th</sup> November at 3.45pm in Yeovil – to note that the Clerk will attend and to agree to share her fuel costs with her other two employers amounting to £8.70.

It was **agreed** to share the mileage costs as requested.

- iv SCC – To note that bags of de-icing material are being made available free of charge; to agree how many bags to collect, a member to collect them and where they will be stored.

Councillor Knight said that he would ask Mr Comer to collect the grit bags and email the locations of the grit bins to the Clerk.. The Clerk would forward the relevant email to Councillor Comer.

**(Actions Cllr Knight and Parish Clerk)**

**10. Any Other Business:**

*Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.*

Councillor Knight reported that he and Councillor Wells had removed a tree from the triangle at the Cole Road/ Sunny Hill junction in Pitcombe.

Councillor Currie reported that the new street lighting at the triangle was too bright and made visibility difficult when walking at night.

**11. Date of the next Parish Council meeting: 13th December at 7.30pm**

The meeting ended at 20:35

Signed

Date