**Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 11th December 2018 at Hadspen Village Hall.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Unregistered Disclosable Interests.**
3. **To approve the minutes of the Parish Council meeting held on 13th November 2018.**
4. **To receive reports from**
5. County Councillor.
6. District Councillor.
7. PCSO.
8. **Matter Arising for report:**
9. Highways and Drains
10. **To review Planning Applications, Road Closures, Foot Path Diversions.**
11. Outcomes of applications considered at previous meetings:
	1. **18/01737/FUL**- The erection of an Apiary (bee house) and associated landscape works. Hadspen House, Hadspen Estate, Hadspen, Castle Cary. BA7 7NG – **Granted with conditions.**
	2. **18/03123/TPO -** Application to carry out tree works to No. 2 Lime Trees known as T1 & T2 shown within Tree Preservation Order SSDC (Pitcombe No.1 1995 confirmed 13th March 1996). Application to carry out tree works within a conservation area (T3, T4, T5, G1 & G2 as shown on location plan). The Old School, Church Lane, Pitcombe. BA10 0PE – **Granted with conditions.**
12. Other planning matters –
	1. To hear any new information regarding SSDC’s stop notice on works at The Railway Embankment (planning application 18/01820/OUT) and agree any action to be taken.
13. Temporary Road Closures – None.
14. Path Diversions - None.
15. **Reports from Portfolio holders not covered elsewhere on the agenda.**
16. **Finance.**
17. To review the Budget vs Spend sheet.
18. To approve the cash book and bank reconciliation for October 2018.
19. To approve payments of:

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| --- | --- | --- |
| Zöe Godden | Salary and expenses November 2018 | £226.13 |
| HMRC | Income Tax November 2018 | £47.40 |
| Pitcombe PCC | Grant 2018-19 | £1000.00 |
| Pitcombe News | Grant 2018-19 | £400.00 |

1. To consider paying an invoice received unexpectedly from Andy Baker in relation to maintenance work to the Telephone Box for the sum of £187.00.
2. To note receipt of a request for a grant from Pitcombe News for £400 to be considered for inclusion into the 2019-20 budget.
3. **Council Matters:**
4. To note receipt of a request from SCC to categorise footpaths in the Parish and to consider agreeing the suggested categories supplied by Charles Brook.
5. To note receipt of a report relating to emergency planning and to consider how to take the project forward.
6. **Correspondence/Publications received for report.**
7. Friends of Castle Cary Library – To note receipt of a thank you letter for the recently awarded grant and also an invitation to attend a drop-in session on 14th December to find out more about proposals for a new community library.
8. SCC – To note that grit bins will now be filled by SCC but that the Parish Council will have to carry out this service itself from 2019-20.
9. SSDC – To note receipt of an invitation to comment on Castle Cary & Ansford’s Neighbourhood Plan and to consider nominating a member(s) to respond on behalf of the Parish Council.
10. **Any Other Business:**

*Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.*

1. **Date of the next Parish Council meeting: 9th January 2019 at 7.30pm**



Zöe Godden

Parish Clerk

4th December 2018