**CASTLE CARY LIBRARY**

OPENING HOURS: Tues: 10am – 1pm and 2pm - 4.30pm

 Weds: 10am – 1pm and 2pm - 4.30pm

 Fri: 10am – 1pm and 2pm - 4.30pm

 Sat: 10am – 1pm

It is likely that from April 2019 the Library will have to be managed and staffed by volunteers, drawn from the Friends of Castle Cary Library

For further information about the Friends of Castle Cary Library send a request to friendsofcastlecarylibrary@gmail.com

**Ways in which you may be able to help.** Filling in this list does not signify definite commitment. Please tick as many items as apply, and do add comments if you wish (eg no. of hours, when etc)

|  |  |  |
| --- | --- | --- |
| **TASK** |  | **COMMENTS** |
| Staffing the Library as the responsible volunteer |  |  |
| Staffing the Library as “second in command” |  |  |
| Organising staffing rota |  |  |
| Co-ordinating special activities and other use |  |  |
| Running special activities |  |  |
| Cleaning the Library |  |  |
| Helping with maintenance |  |  |
|  |  |  |
| Being on a “Friends” committee |  |  |
| Paperwork at and for meetings |  |  |
| Communications with Friends |  |  |
| Liaising with the Library Services |  |  |
| Dealing with finance |  |  |
| Looking for grants |  |  |
| Legal stuff |  |  |
|  |  |  |
| Organising fund raising events |  |  |
| Helping with fund raising events |  |  |
|  |  |  |
| Co-ordinating publicity to raise awareness |  |  |
| Designing and creating posters and handouts |  |  |
| Social media – facebook, twitter etc |  |  |
| Friends’ website |  |  |
|  |  |  |
| Helping people with computer use at the library |  |  |
|  |  |  |

Comments, questions: friendsofcastlecarylibrary@gmail.com

**Become a**

**FRIEND OF**

**CASTLE CARY LIBRARY**

**Our new Friends’ Group is growing fast, and that shows how important the library is to the community. Do join us!**

By joining us you are making sure you will receive information about any changes to the service the library offers in the future, and so you will have a chance of influencing those changes.

The Friends are aiming to support the library through activities – awareness-raising coffee mornings, authors’ events, encouraging links with the school, story-telling at the library, better publicity of what the library offers, helping isolated people to access library services and so on. We are full of new ideas and the energy to put them into practice, but need help too if you have time to give. So use the tick box overleaf to tell us what you might be prepared to do.

But you commit only to what you feel you want to do.

THERE IS NO CHARGE TO BECOME A FRIEND

NAME:

EMAIL ADDRESS:

TELEPHONE NUMBER(S):

ADDRESS:

I would like to become a “Friend” of Castle Cary Library.

By ticking this box you agree to receive information about the Friends and their activities, and about the Library, the services it offers, and about Somerset Library Services. Your contact details will not be used by the Friends’ Group for any other purposes or disclosed to any third party.

SIGNATURE: DATE:

*Please email to* *friendsofcastlecary@gmail.com* *or deliver to the Market House in Castle Cary*