**Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 12th February 2019 at Hadspen Village Hall.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Interest.**
3. **To approve the minutes of the Parish Council meeting held on 8th January 2019.**
4. **To receive reports from**
5. County Councillor.
6. District Councillor.
7. PCSO.
8. **Matter Arising for report:**
9. Highways and Drains: To note that SSDC’s Streetscene department has attended to clean the passing points in Lime Kiln Lane.
10. **To review Planning Applications, Road Closures, Foot Path Diversions.**
11. Outcomes of applications considered at previous meetings:None at time of publishing agenda
12. New Planning Applications: **19/00087/FUL** – Conversion of barn to a dwelling with associated alterations – Barn At 2 Mill Lane Cottages, Mill Lane, Pitcombe.
13. Temporary Road Closures – **UPDATED**: Strutters Hill from the junction with Pitcombe Rock, southwards for a distance of 530 metres, for 5 days from 18th February (07:00 – 19:00).
14. Path Diversions - None.
15. **Reports from Portfolio holders not covered elsewhere on the agenda.**
16. **Finance.**
17. To review the Budget vs Spend sheet.
18. To approve the cash books and bank reconciliations for December 2018 and January 2019.
19. To approve payments of:

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| --- | --- | --- |
| Zöe Godden | Salary and expenses January 2019 | £223.12 |
| HMRC | Income Tax January 2019 | £47.40 |
| Martin Jennings | Additional verge cutting | £144.00 |
| CPRE | Annual membership | £36.00 |
| Pitcombe News | Full page advert re Elections | £18.00 |
| Milborne Port Computers | Livedrive Unlimited Backup & domain charge | £120.00 |

1. To consider a request for funding towards the cost of The Somerset Wood, a WW1 memorial project.
2. To consider a grant request from Yeovil Shopmobility and sign a cheque if required.
3. **Council Matters:** To consider a price for parish council-specific email addresses for members.
4. **Items for report and for the next agenda**

*Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.*

1. **Date of the next Parish Council meeting: 12th March 2019 at 7.30pm**



Zöe Godden

Parish Clerk

5th February 2019