

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 9th April 2019 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Interest.**
3. **To approve the minutes of the Parish Council meeting held on 12th March 2019.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings: **None at time of publishing agenda**
 - ii New Planning Applications: **19/00275/LBC** - Removal of old corrugated sheet bathroom roof and replacement with natural slates with insertion of 2 no. roof lights - Greyslaw, Mill Lane, Pitcombe. BA10 0PE
 - iii To note that the Chairman attended a recent Area East meeting to express concerns about planning enforcement in the Parish and consider any further action to be taken.
 - iv Temporary Road Closures – Bratton Seymour to Cary Hill (A371). From 13th to 18th April and 23rd April to 3rd May.
 - v Path Diversions - None.
6. **Reports from Portfolio holders not covered elsewhere on the agenda.**
7. **Finance.**
 - i To review the Budget vs Spend sheet.
 - ii To approve the cash book and bank reconciliation for February 2019.
 - iii To approve payments of:

Zöe Godden	Salary and expenses March 2019	£227.22
HMRC	Income Tax March 2019	£47.60
Pitcombe Events	Grant 2019-20	£400.00
Friends of Castle Cary Library	Grant 2019-20	£100.00
Somerset County Council	Grant 2019-20 - Somerset Wood	£125.00
Milborne Port Computers	Councillor email addresses x 7	£42.00

- iv To consider a grant application from Yeovil Shopmobility.
 - v To approve the asset register for 2019-20.
 - vi To approve the risk management document for 2019-20.
8. **Council Matters:**
 - i To note that Somerset County Council has given consent for the use of a public right of way in the Parish for a motoring event organised by the MG Car Club on 13th April 2019.
 - ii To note that the Friends of Castle Cary Library are holding an event on 23rd April to celebrate the first month of the new Community Library and to consider if any members will attend.
 - iii To note receipt of a date for a Fingerpost Workshop and to agree any members to attend.
 - iv To note that the Clerk has handed in her notice and will cease working for the Parish Council on 28th June 2019; to agree the process of recruiting a new Clerk.
 9. **Items for report and for the next agenda**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
 10. **Date of the next Parish Council meeting: 9th April 2019 at 7.30pm**
 11. **Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.**
 12. **To note the issue of new pay scales for 2019-2020 and to agree to adopt these in line with the Clerk's contract of employment.**



Zöe Godden
Parish Clerk
02 April 2019