

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at the conclusion of the Annual Parish Meeting on Tuesday 14th May 2019 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

NOTE: DECLARATIONS OF ACCEPTANCE OF OFFICE MUST BE SIGNED BY ALL MEMBERS BEFORE THE MEETING COMMENCES

1. To elect a Chairman and receive a declaration of acceptance of office.
2. To agree that any outstanding declarations of acceptance of office may be received at the next meeting.
3. To receive Apologies for Absence.
4. To receive Declarations of any Interest.
5. To consider candidates for co-option to the four vacant Parish Councillor positions.
6. To approve the minutes of the Parish Council meeting held on 9th April 2019.
7. To receive reports from
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
8. To review Planning Applications, Road Closures, Foot Path Diversions.
 - i Outcomes of applications considered at previous meetings:
 - a. 19/00315/HOU & 19/00316/LBC - The Old School, Church Lane, Pitcombe. BA10 0PE - It was proposed and agreed that the Parish Council raises no objection to the concept of a more serviceable replacement for the existing extension but has reservations about the finish and the use of an industrial style external staircase. **Granted with conditions**
 - ii New Planning Applications: **None at time of publishing agenda**
 - iii Temporary Road Closures: **None at time of publishing agenda**
 - iv Path Diversions - None.
9. Reports from Portfolio holders not covered elsewhere on the agenda.
10. Finance.
 - i To review the Budget vs Spend sheet.
 - ii To approve the cash book and bank reconciliation for March 2019.
 - iii To approve payments of:

Zöe Godden	Salary and expenses April 2019	£215.46
HMRC	Income Tax April 2019	£48.60
Yeovil Shopmobility	Grant 2019-20	£100.00
SALC	Affiliation fee 2019-20	£99.74
 - iv To note receipt of the precept (£7192)
 - v To consider quotes for Parish Council insurance and sign a cheque accordingly.
 - vi To consider exempting the Parish Council from the need for an external audit and to sign the exemption certificate accordingly.
 - vii To agree that outgoing councillors Catherine Brook and John Knight will continue to act as bank signatories until the mandate can be updated.
11. Council Matters:
 - i To note receipt of a date for a Fingerpost Workshop and to agree any members to attend.
 - ii To note receipt of a thank you letter from Cheddon Fitzpaine Parish Council relating to the grant given towards the cost of Somerset Wood.
 - iii To note dates for Councillor Essentials and Managing Employees training, delivered by SALC, and to agree members to attend.
 - iv To agree members to sit on the recruitment panel, dealing with the short listing and interviewing of candidates for the Clerk's post; to note that no applications have been received for the post and to agree any action to be taken.
 - v To approve meeting dates for 2020.
 - vi To consider reviewing the Parish Plan and to agree any action to be taken.
12. Items for report and for the next agenda
Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
13. Date of the next Parish Council meeting: 11th June 2019 at 7.30pm



Zöe Godden
Parish Clerk
07 May 2019