

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 12th November 2019 at Hadspen Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Interest.**
3. **To approve the minutes of the Parish Council meetings held on 1st October and 8th October 2019.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings: none to report
 - ii New Planning Applications:
 - a) **19/02560/FUL**– Erection of a single storey glasshouse on north east elevation of laundry house at Hadspen House
 - b) **19/02624/HOU** - Erection of single storey extension to side/rear with raised terrace. Proposed loft conversion with new dormer windows on Cole Road, Bruton.
 - iii Other planning matters:
 - a) To note receipt of appeal **APP/R3325/C/18/3219307** and for the council to agree a response
 - iv Temporary Road Closures:
 - a) Hadspen to Cole. Proceeding along Hadspen to Cole from the junction with Nettlecombe Hill, northwards for a distance of 220 metres. Works are expected to commence 20th November and last 3 days.
 - v Path Diversions - **None**
6. **Reports from Portfolio holders not covered elsewhere on the agenda.**
7. **Finance.**
 - i. To review the Budget vs Spend sheet.
 - ii. To approve the cash book and bank reconciliation for September 2019.
 - iii. To consider appointing Tim Light as the internal auditor for 2019-20 without seeking further quotes, to ensure continuity for the new Clerk when dealing with her first Annual Governance and Accountability Return.
 - iv. To consider the draft budget for 2020-21 and agree any amendments required
 - v. To approve payments of:

Holly Callow	Salary October 2019	£220.13
Holly Callow	Expenses October 2019	£27.86
SALC	Clerk Training x 2 and Councillor Essential Training x 1	£85.00
Viking Direct	Printer ink, paper, mouse, mouse mat and post it notes	£49.39

8. **Council Matters:**
 - i To hear an update from Councillor Wells regarding contact with local schools on environmental issues.
 - ii To hear an update on the site visit to Pitcombe Hill (RW)
 - iii To consider any quotes obtained by Councillor Donahue and compare with a quote previously received from The Newt regarding the remaining fingerposts to be refurbished.
 - iv To discuss provision of internet as a community resource at the Village Hall (RC)
 - v Following an email from a resident, to discuss the possibility, cost and legal requirements of a safety traffic mirror to enhance vision at the junction of Sunny Hill Road and Old Station Lane.
 - vi To discuss plans for the 75th anniversary of VE Day in response to an email from SSAFA, The Armed Forces charity.
9. **Items for report and for the next agenda**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.
10. **Date of the next Parish Council meeting: 10th December 2019 at 7.30pm**



Holly Callow
Parish Clerk
06 November 2019