

Pitcombe Parish Council

Members are summoned to the Pitcombe Parish Council Remote Meeting to be held at 7.30pm on Tuesday 12th May 2020 via Zoom.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Interest.**
3. **To approve the minutes of the Parish Council meeting held on 14th April 2020.**
4. **To receive reports from**
 - i County Councillor.
 - ii District Councillor.
 - iii PCSO.
5. **To review Planning Applications, Road Closures, Foot Path Diversions.**
 - i Outcomes of applications considered at previous meetings: None to report
 - ii. New Planning Applications:
 - a) **20/01156/S73A** - Variation of condition 2 of planning permission 18/02384/FUL to enable minor material amendments to the proposed buildings and landscape; variation of the wording of conditions 3 (Materials), 4 (Archaeology), and 9 (Construction Management Plan) to reflect the approval of the required details and secure compliance at Land West of Cattle Hill Welham Castle Cary Somerset.
 - iii. Other planning matters: None to report
 - iv. Temporary Road Closures: None to report.
 - v. Path Diversions: None to report.
6. **Reports from Portfolio holders not covered elsewhere on the agenda.**
7. **Finance.**
 - i. To review the Budget vs Spend sheet.
 - ii. To approve the cash book and bank reconciliation for March 2020.
 - iii. To approve payments of:

Holly Callow	Salary April 2020	£199.13
Holly Callow	Expenses April 2020	£11.24
HMRC	Income Tax RE H Callow April 2020	£21.00
Lightatouch	Internal Audit fee 2019-20	£95.00
Jimmy Flynn	Web support and website maintenance	£100.00
Heidi Doughty	Pitcombe News mid-month edition grant	£21.00
Robin Currie	Defibrillation Pads	£92.70
Pitcombe Events	Pitcombe News Grant	£118.00

- iv. To consider exempting the Parish Council from the need for an external audit and to sign the exemption certificate accordingly.
- v. To receive the Internal Auditor's report for 2019-20.
- vi. To approve section 1 of the Annual Governance and Accountability Return
- vii. To approve section 2 of the Annual Governance and Accountability Return
- viii. To consider providing further financial support to Pitcombe News to help with increased printing costs.

8. **Council Matters:**
 - i To approve Pitcombe Parish Council's Virtual Meeting Protocol

9. **Items for report and for the next agenda**

Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.

10. **Date of the next Parish Council meeting: 9th June 2020 at 7.30pm**

Holly Callow

Holly Callow
Parish Clerk
06 May 2020