

# Pitcombe Parish Council

**Members are summoned to the Pitcombe Parish Council Meeting to be held at 7.30pm on Tuesday 12<sup>th</sup> November 2019 at Hadspen Village Hall.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members of the public are invited to attend. The Chairman will allow a period of 10 minutes for questions from the public before the meeting begins.

1. **To receive Apologies for Absence.**
2. **To receive Declarations of any Interest.**
3. **To approve the minutes of the Parish Council meetings held on 1<sup>st</sup> October and 8<sup>th</sup> October 2019.**
4. **To receive reports from**
  - i County Councillor.
  - ii District Councillor.
  - iii PCSO.
5. **To review Planning Applications, Road Closures, Foot Path Diversions.**
  - i Outcomes of applications considered at previous meetings: none to report
  - ii New Planning Applications:
    - a) **19/02560/FUL**– Erection of a single storey glasshouse on north east elevation of laundry house at Hadspen House
    - b) **19/02624/HOU** - Erection of single storey extension to side/rear with raised terrace. Proposed loft conversion with new dormer windows on Cole Road, Bruton.
  - iii Other planning matters:
    - a) To note receipt of appeal **APP/R3325/C/18/3219307** and for the council to agree a response
  - iv Temporary Road Closures:
    - a) Hadspen to Cole. Proceeding along Hadspen to Cole from the junction with Nettlecombe Hill, northwards for a distance of 220 metres. Works are expected to commence 20<sup>th</sup> November and last 3 days.
  - v Path Diversions - **None**
6. **Reports from Portfolio holders not covered elsewhere on the agenda.**
7. **Finance.**
  - i. To review the Budget vs Spend sheet.
  - ii. To approve the cash book and bank reconciliation for September 2019.
  - iii. To consider appointing Tim Light as the internal auditor for 2019-20 without seeking further quotes, to ensure continuity for the new Clerk when dealing with her first Annual Governance and Accountability Return.
  - iv. To consider the draft budget for 2020-21 and agree any amendments required
  - v. To approve payments of:

Holly Callow	Salary October 2019	£220.13
Holly Callow	Expenses October 2019	£27.86
SALC	Clerk Training x 2 and Councillor Essential Training x 1	£85.00
Viking Direct	Printer ink, paper, mouse, mouse mat and post it notes	£49.39

8. **Council Matters:**
  - i To hear an update from Councillor Wells regarding contact with local schools on environmental issues.
  - ii To hear an update on the site visit to Pitcombe Hill (RW)
  - iii To consider any quotes obtained by Councillor Donahue and compare with a quote previously received from The Newt regarding the remaining fingerposts to be refurbished.
  - iv To discuss provision of internet as a community resource at the Village Hall (RC)
  - v Following an email from a resident, to discuss the possibility, cost and legal requirements of a safety traffic mirror to enhance vision at the junction of Sunny Hill Road and Old Station Lane.
  - vi To discuss plans for the 75<sup>th</sup> anniversary of VE Day in response to an email from SSAFA, The Armed Forces charity.
9. **Items for report and for the next agenda**

*Please note this item can only be used for statements of information and requests for items to be included on the agenda at the next meeting.*
10. **Date of the next Parish Council meeting: 10<sup>th</sup> December 2019 at 7.30pm**

*Holly Callow*

Holly Callow  
Parish Clerk  
06 November 2019