

Pitcombe Parish Council

DRAFT Minutes of an extraordinary meeting of Pitcombe Parish Council held on Tuesday 29th June 2021

Present: Councillors R.Waller (chair), M.Fysh, M.Groom and A.Wells

In attendance: P.Pender-Cudlip – Clerk

1. **Apologies** were received from:
Councillors Currie and Donald
2. **Declarations of Interest** - There were no declarations of interest.
3. **Finance – Internal audit report**
The Council received and noted the internal auditor's report which forms part of the Annual Governance and Accountability Return.
4. **Finance – Annual Governance and Accountability Return (AGAR) 2020-21**
 - i. To approve section 1 of the 2020-21 Annual Governance and Accountability Return.
RESOLVED: It was proposed and unanimously agreed that AGAR Part 2 Section 1, the Annual Governance Statement for 2020-21, be approved and signed accordingly.
 - ii. To approve section 2 of the 2020-21 Annual Governance and Accountability Return.
RESOLVED: It was proposed and unanimously agreed that AGAR Part 2 Section 2, the Annual Accounting Statements for 2020-21, be approved and signed accordingly.
 - iii. To consider exempting the Parish Council from the need for an external audit for 2020-21.
RESOLVED: It was proposed and unanimously agreed that the AGAR Certificate of Exemption for 2020-21, be approved and signed accordingly.

On behalf of the Council the Chairman expressed gratitude to Councillors who had gone out of their way to attend the meeting called at very short notice, and to Justin Robinson of SALC, Tim Light the Internal Auditor, and the Clerk who had worked together to prepare the Annual Return in time for the deadline.

5. To appoint a locum Clerk

Councillors considered the merits of two excellent applicants for the temporary position and agreed that the Chairman would engage the one best placed to carry out the role.

6. Date of the next Parish Council meeting: 13th July 2021 at 7.30pm

Patrick Pender-Cudlip

Clerk & RFO - Pitcombe Parish Council

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