

Pitcombe Parish Council

Draft Minutes of a meeting of Pitcombe Parish Council held on Tuesday 9th November 2021

Present: Councillors R. Waller, M Fysh, and N Hartnell.

In attendance: Mrs A Tuck, Clerk Cllr Robin Bastable
No members of the public attended.

Councillor Waller opened the meeting .

1. **Apologies** Cllr Groom and Charlotte White, Cllr Wells absent.

2. **Declarations of Interest** None

3. **Minutes of the meetings held on 12th October 2021** were approved

Proposed: Cllr Fysh

Seconded: Cllr Hartnell

RESOLVED

4. **To receive reports.**

i. County Council – Report from Councillor Groskop had been previously circulated

ii. District Council – Report Cllr Bastable reported that the covid help line number on Cllr Groskop's report works well.

District planning has got no better and he has not heard on items on our previous agenda or the discussions on phosphates. The Unitary joint committee held its first meeting, they will steer all 5 councils, SCC and the 4 District Councils together. There will be 5 reps from SCC and one rep from each District. The council has to get everything sorted by next March/April, there maybe an election next year or it may be put back to 2023. Lots of work to do in a short time,

iii. PCSO – Report received by email before the meeting and sent to Councillors by email after the meeting.

5. **Planning applications, footpaths and road closures.**

i. **To consider new planning applications**

	Application number	Proposal	Location
a)	21/03073/FUL	Extension of Estate storage building (including roof mounted PV panels) and existing horticultural growing building with extensions located upon existing hard surfaced yard area,	Avalon Farm, Galhampton BA22 7AE

RESOLVED: This application borders our area, its noted there are no comments.

ii. **Update on Planning applications currently under consideration by Local Planning Authority**

a) 21/02143/FUL Erection of safari tents – awaiting decision

b) 21/00238/OUT Pitcombe Farm, Erection of 5 houses – following phosphate report - awaiting decision

iii. **Outcome of Planning applications considered at previous meetings:**

a) 21/02545/FUL Erection of barn for charging and storage facilities for electric vehicles- approved

iv. **Footpaths:** We currently have no footpaths officer – to be discussed at the next meeting.

v. Temporary Road Closures - None

vi. Finger posts Update As Cllr Wells was not at the meeting this agenda item has been deferred until the next meeting.

vii. Highways – Traffic problems at Elmfield, Sexey’s cricket pitch

A discussion took place, the meeting decided that the Chairman would draft a letter to Mrs Cullen, Head of Sexey’s making her aware of the Councils concerns and let the PCSO know as well,

6. Reports from Portfolio holders not covered elsewhere on the agenda.

None.

7. Finance.

- i) No payments made this month, bank balances as before. The payment of the Clerks Salary £226.20 was approved, Proposed by Cllr Hartnell Seconded by Cllr Fysh - all in favour.
- ii) Councillors present looked at the Draft Budget, the clerk was asked to make some amendments and email Councillors ready to review at the next meeting.
- iii) Cllr Hartnell agreed to be a new signatory on the bank account to replace Cllr Currie. The bank had asked the clerk to be on the bank mandate to enable them to talk to her about the account. Both were proposed by Cllr Waller and seconded by Cllr Fysh, all agreed.
- iv) SALC course for Councillors on the role of the internal Audit, the Parish Councillors agreed that a Councillor should attend this course when it is next run. Proposed by Cllr Hartnell and Seconded by Cllr Fysh – all agreed.

8. Council Matters:

- i Co-option to the Parish Council Charlotte White was co-opted onto the Parish Council Proposed by Cllr Fysh, Seconded Cllr Hartnell, all agreed. We still need to find another Councillor. The Clerk will ask Jimmy Flynn from Milborne Port Computers to sort a council email address for Cllr White and to ask him to help Cllr Fysh access his emails.
- ii The Asset Register was read, Cllr Waller and Cllr Hartnell agreed to check the notice boards, the salt bins so we can notify Highways if they need topping up, check on the condition of the wrought iron benches and report back to the next meeting.
- iii Review the code of conduct – as this is based on the NALC template the councillors were happy to accept.
- iv The clerk was asked to investigate a software package for the laptop, converting documents to pdf’s, which would enable her to update the existing code of conduct as it is. Proposed Cllr Hartnell, Seconded Cllr Fysh, all in favour,
- v Defibrillators Cllr Wells was thanked for offering to do the monthly checks and fault reporting on the defibrillators located at Bruton School for Girls and Hadspen Village Hall.
- vi NALC climate change report, was deferred until next months meeting.
- vii Green Canopy Initiative, It was felt that we ought to celebrate the Queen’s jubilee and to plant trees – where to plant? Councillors agreed to approach schools and landowners in the area and to set up a sub committee to deal with this, It was agreed that Cllr Waller, Cllr Hartnell would make up part of the sub committee and ask Cllr Wells to join them. Cllr Fysh would support this. The sub committee would report back to next months meeting.

8. Items for the next agenda

Items listed above in these minutes,

9. Date of the next Parish Council meeting: 14th December 2021 at 7.30pm

The meeting closed at 20.40hrs

Draft